

Reporting Workbench Report Library & Metric Tracker

Certification | Scheduling | Governance | TechFitFlow.com

Track every Workbench report from build through certification and scheduled delivery. Every report must have a named owner before certification. Scheduled reports with PHI must have an approved recipient list reviewed at least quarterly.

Cert Status: DRAFT (personal/in development) | UNDER REVIEW | CERTIFIED | DEPRECATED

SECTION 1 - WORKBENCH REPORT LIBRARY TRACKER

Report Name	Domain	Data Model	Metric Type	Owner	Cert Status	Schedule d?	PHI in Output?	Last Validated	Next Review
Daily Census by Unit	Operations	Pat. Encounter	Volume	J.Smith	CERTIFIED	Yes - 6AM daily	No	03/2026	06/2026
ED Door-to-Provider (OP-18)	ED / Quality	Encounter + ADT	CMS OQR	M.Jones	CERTIFIED	Yes - Monthly	No	03/2026	06/2026
ED Length of Stay (OP-20/21)	ED / Quality	Pat. Encounter	CMS OQR	M.Jones	CERTIFIED	Yes - Monthly	No	03/2026	06/2026
30-Day Readmission Rate	Quality	Pat. Encounter	Quality	J.Smith	CERTIFIED	Yes - Monthly	No	03/2026	06/2026
Sepsis Bundle Compliance	Quality	Order + MAR	Bundle Metric	M.Jones	UNDER REVIEW	No	Yes - PHI	In Progress	05/2026
Medication Administration Compliance	Pharmacy	MAR Admin	Compliance	A.Brown	UNDER REVIEW	No	Yes - PHI	In Progress	05/2026
OR Utilization by Surgeon	Surgery	Charges	Productivity	J.Smith	DRAFT	No	No	Not done	TBD
Charge Capture by Department	Finance	CLB Charges	Financial	A.Brown	DRAFT	No	No	Not done	TBD
Provider Productivity (wRVU)	Operations	Charges	Productivity	M.Jones	DRAFT	No	No	Not done	TBD
VTE-1 Prophylaxis Ordered (IQR)	Quality	Order Proc	CMS IQR	J.Smith	UNDER REVIEW	No	No	In Progress	05/2026
CMS OP-4 Door-to-ECG (Chest Pain)	ED / Quality	Encounter + ADT	CMS OQR	M.Jones	CERTIFIED	Yes - Monthly	No	03/2026	06/2026
Inpatient LOS by DRG	Quality	Pat. Encounter	Quality	A.Brown	DRAFT	No	No	Not done	TBD
Patient Satisfaction Summary	Operations	Press Ganey	Patient Exp	J.Smith	DEPRECATED				

SECTION 2 - CANONICAL METRIC DEFINITION REGISTRY

Metric Name	Numerator	Denominator	Exclusions	Date Anchor	Enc. Types	Reporting Period	Approved By	Last Updated
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30-Day Readmission	Unplanned inpatient readmission within 30 days of index discharge	All inpatient discharges (excl. deaths, AMA, transfers)	Planned readmissions per CMS definition;	Discharge date	Hospital Encounter (type 3)	Monthly / Rolling 12mo	CMO - Signed 04/26	04/2026
ED Door-to-Provider	Minutes from patient arrival to first provider contact documentation	All ED encounters with documented arrival and provider contact time	hospice; SNF Ambulance arrivals (separate OP-18c metric)	Arrival/registration time	ED Encounter (type 50)	Monthly	ED Dir - Signed 03/26	03/2026
Inpatient LOS	Minutes from A01 (admit) to A03 (discharge) / 1440 = decimal days	All inpatient discharges in period	Observation status encounters; same-day surgery	Discharge date	Hospital Encounter (type 3)	Monthly / Rolling 12mo	CNO - Signed 04/26	04/2026
Sepsis Bundle Compliance	Patients completing all 3-hour bundle elements from sepsis recognition	Patients meeting sepsis screening criteria (>= 2 SIRS + infection)	Comfort care; contraindication documented	Sepsis recognition time	ED + Inpatient	Monthly	Quality Dir - Pending	In Review
Patient Volume (Census)	Count of distinct encounters in period by encounter type	All encounters registered in period per encounter type filter	Test/training accounts; cancelled registrations	Admission/contact date	Per report context	Daily, Weekly, Monthly	CNO - Signed 04/26	04/2026